

EXPENDITURES / EXPENDING AUTHORITY

The Superintendent, Associate Superintendent of Business Services, or Director of Purchasing and Warehouse Services may purchase supplies, materials, equipment, and services in accordance with Board policy and administrative regulations. Such purchases shall not exceed the bid limits imposed by law.

The Superintendent or designee shall maintain a balanced budget. He/she may authorize an expenditure which exceeds the budget classification allowance against which the expenditure is the proper charge only if:

1. He/she obtains Board approval, or
2. If an amount sufficient to cover the purchase is available in the budget for transfer by the Board of Trustees.

The Board shall not recognize obligations incurred contrary to Board policy and administrative regulations.

LEGAL REFERENCE**CALIFORNIA EDUCATION CODE**

- 32435 Prohibited use of public funds
- 35010 Control of district; prescription and enforcement of rules
- 35050 Powers and duties of superintendent
- 35272 Educational and athletic materials
- 39656 Delegation of powers to agents; liability of agents
- 39657 Delegation of authority to purchase supplies and equipment
- 39873 Purchase of perishable foodstuffs and seasonal commodities
- 41010 Accounting system
- 41014 Requirement of budgetary accounting

PUBLIC CONTRACT CODE

- 20111 Contracts over \$15,000 for public works and over \$50,000 for materials, supplies, or services award to lowest responsible bidder